Student name: ____________________________________________

Legal First Name                               Legal Last Name

Student ID number: ________________________________

Phone number or email address

To maintain eligibility to receive Washington state grants and scholarships, students must complete at least half of the credits upon which their financial aid was based. In addition, if a student completes at least half of his or her credits, but less than the amount of credits upon which the aid was based, the student is considered to be in a warning status for the following semester. If a student who is in a warning status does not complete the number of credits upon which his or her state aid was based, the student then becomes ineligible to receive a state grant in the following semester unless he or she submits an appeal that is approved by the financial aid office.

Students may submit a maximum of three state aid appeal forms over their time of study here. A complete satisfactory academic progress appeal includes the following:

1. Read, complete and sign this form

2. Explain and indicate the following on a separate typed page, please:
   - □ Explain your special circumstances related to why you were not able to maintain satisfactory academic progress. The information that you provide will be kept confidential.
   - □ Indicate the steps you have taken or plan to take to ensure that you are able to successfully complete all of your credits in the upcoming semester.

I understand that I have not met the necessary Satisfactory Academic Progress requirements to continue receiving Washington state aid at Whitworth University. However, I believe that I have special circumstances related to this situation that should be reviewed by the Financial Aid Appeal Committee. I also understand that this appeal process is separate from the appeal process for the Educational Review Board (ERB) and that completing this appeal form does not guarantee reinstatement of my financial aid.

Student Signature ________________________________ Date __________________

Your complete appeal will be reviewed by the Financial Aid Appeal Committee and you will be notified of the committee’s decision within one week. Incomplete appeals will not be reviewed by the committee.

Upon completion, STUDENT upload this form to the provided “Manage” document option under Self-Service/Financial Aid/Required Documents, or drop off or mail to the address below. We highly discourage attaching documents to an unsecure email.

WHITWORTH FINANCIAL AID OFFICE
300 WEST HAWTHORNE ROAD, SPOKANE, WA 99251
509-777-3215